

TCU Informed Consent and Assumption of Risk Form – Fact Sheet

Generally, TCU does not ask students to sign waivers or releases for programs/trips that support their academic work. It is, however, important that students be informed of the dangers they may face while participating in these programs/trips. It is strongly recommended that all students sign an Informed Consent and Assumption of Risk Form before participating in the trip, to establish their voluntary participation and to establish that they have been fully warned of the dangers, and are aware of their responsibility for their own safety. This form does not have the student waive his/her right to recover for losses caused by negligence of the University or its employees.

Informed Consent and Assumption of Risk Forms must be specific to each trip. There are no generic forms. Some classes may take frequent trips, such as a geology class. In such cases, an informed consent form about class activities may be appropriate in lieu of a form per trip.

This form is designed to answer the most frequently asked questions regarding liability, insurance and risk management issues around field trips, class trips, intern or practicum placements. It is also designed to facilitate your communications with your students before you go off campus and to give you tools to help you make the off campus experience safer for all participants.

The form is available in a downloadable format via the TCU Risk Management website at www.tcu.saf.edu. If you have any questions regarding this material or need any assistance, please contact the Risk Management at extension 7778.

- This form requires that you summarize the risks specific to your planned off campus trip on the portion of the form designated (*Specific dangers endemic in this Program's area of travel or endemic to the Program.*)
- If you assign the practicum or internship site, contact the site coordinator to find out if he/she is aware of criminal activity in their facility or in the parking lots adjacent to the facility. If there is criminal activity, include this information in the *Specific Dangers* portion of the form.
- You may duplex this form but do not reduce in size.
- Instruct students/participants to report all accidents and injuries to you as soon as possible.
- You may use a range of dates as long as you give detailed activity description.
- Students under the age of eighteen must have form signed by parent or legal guardian.
- Retain this form in your file for one year from the date of the activity. If an accident or injury occurs, please contact Risk Management at extension 7798 or www.tcu.saf.edu.
- Campus Police has emergency contact information for accidents occurring after work hours or on weekends.
- *Do not* use this form for international travel study programs, activities other than for-credit courses, TCU sponsored camps, conferences or athletic activities. Contact Risk Management for form appropriate for these activities.